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16.2 New Feature Review

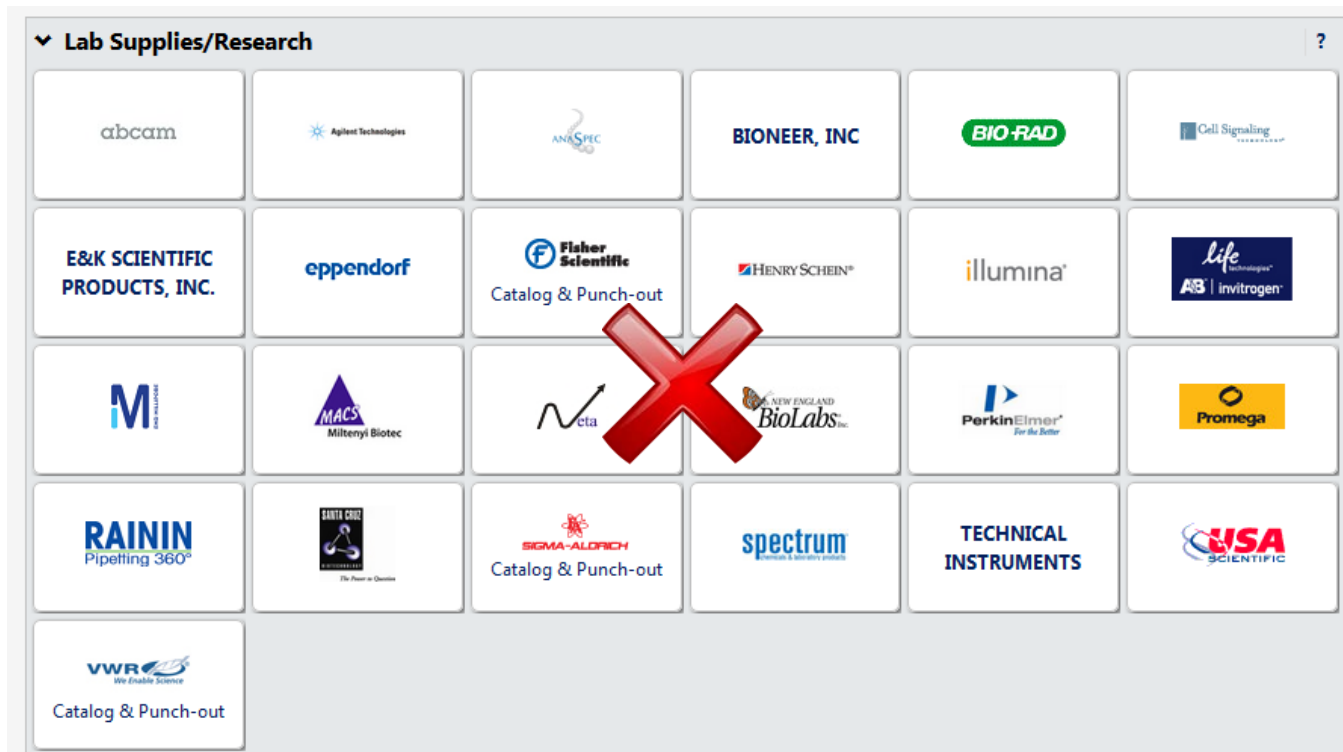
July 2016

Enhancements for this Release

- Small/Diverse Supplier Labels on Shopping Homepage
- Improved Requisition Warning Messages Language

Small/Diverse Supplier Labels on Shopping Homepage

















- Previously, there was no indication which hosted catalog and Punch-out suppliers were small businesses or were diverse suppliers (i.e. minority owned business, women owned business, etc.) from the Shopping Homepage



Small/Diverse Supplier Labels on Shopping Homepage

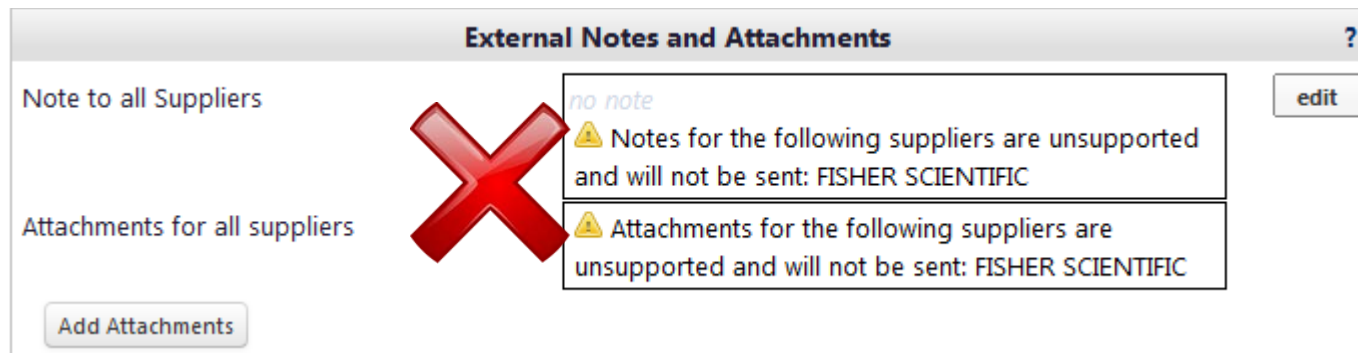
- Now there will be captions on the hosted catalog and Punch-out suppliers stickers on the Shopping Homepage indicating if a supplier is a small business and/or diverse supplier
- To learn more about small business and diverse suppliers, please visit: <http://supplychain.ucsf.edu/supplier-diversity-program>

▼ Lab Supplies/Research ?

 Agilent Technologies	 Small & Diverse Business	 BIO-RAD	 Small Business	 eppendorf	 Catalog & Punch-out
 M	 Small Business	 Neta	 Promega	 RAININ Pipetting 360°	 Small Business
 SIGMA-ALDRICH Catalog & Punch-out	 Small & Diverse Business	 Small Business	 VWR INTERNATIONAL Catalog & Punch-out		

Improved Requisition Warning Messages Language

- Most hosted catalog and Punch-out suppliers are sent purchase orders electronically from BearBuy to the supplier's ordering systems
- Suppliers often do not accept some information such as notes or attachments on these types of orders
- There are warning messages in the cart and in the requisition indicating notes and attachments are not allowed
- These notes do not impact whether the order can be processed

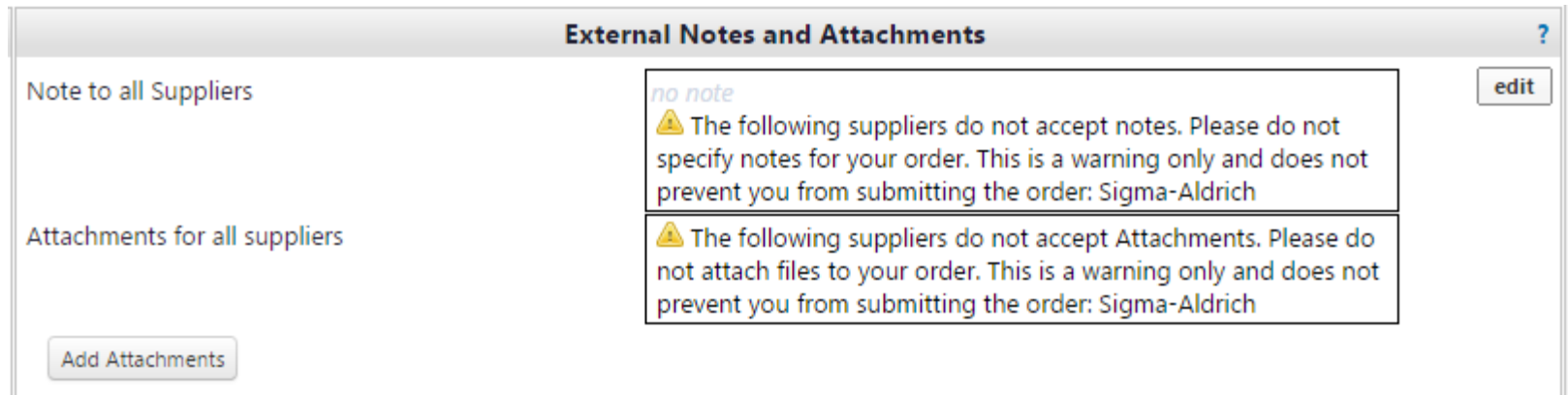


The screenshot shows a web interface titled "External Notes and Attachments" with a help icon (?). On the left, there are two sections: "Note to all Suppliers" and "Attachments for all suppliers", each with an "Add Attachments" button. A large red 'X' is overlaid on the interface. A text box on the right contains the following messages:

- no note* (with an edit button)
- ⚠ Notes for the following suppliers are unsupported and will not be sent: FISHER SCIENTIFIC
- ⚠ Attachments for the following suppliers are unsupported and will not be sent: FISHER SCIENTIFIC

Improved Requisition Warning Messages Language

- The language for the warning message now provides additional guidance and clarity
 - Indicates why information such as notes and attachments should not be included on the order
 - Clarifies that the warning messages are for notification purposes only and does not prevent the order from being placed



The screenshot displays a web interface titled "External Notes and Attachments" with a help icon (?). It is divided into two sections: "Note to all Suppliers" and "Attachments for all suppliers".

Note to all Suppliers: A warning message is shown in a box: "no note" followed by a yellow warning triangle icon and the text: "The following suppliers do not accept notes. Please do not specify notes for your order. This is a warning only and does not prevent you from submitting the order: Sigma-Aldrich". An "edit" button is located to the right of this message.

Attachments for all suppliers: A warning message is shown in a box: a yellow warning triangle icon followed by the text: "The following suppliers do not accept Attachments. Please do not attach files to your order. This is a warning only and does not prevent you from submitting the order: Sigma-Aldrich".

An "Add Attachments" button is located at the bottom left of the interface.



BearBuy System Requirements

- BearBuy is only supported on the following browsers and versions:
 - **Internet Explorer 11**
 - **Firefox latest version**
 - **Chrome latest version**
 - **Safari 4.0 or higher**
- Some features may not function on older browser versions
- To take advantage of all BearBuy features and functionality, always use one of these supported browsers
- For the latest BearBuy browser requirements, visit the [BearBuy System Requirements](#) page

Resources

- **BearBuy Training Materials:**
<http://supplychain.ucsf.edu/training>

Additional Questions

- For  BearBuy Application how-to questions
 - IT Service Desk (415) 514-4100, option 2 or appsupport@ucsf.edu
- For  BearBuy policies and procedural questions
 - Email BearBuy@ucsf.edu



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THANK YOU!

